



**City of Richmond**  
 Parks, Recreation and Cultural Services  
 5599 Lynas Lane  
 Richmond, BC V7C 5B2

# Summer Games Legacy Trust Fund Application Form

**(604) 244-1208 Fax (604) 244-1242**

Applicant Name: \_\_\_\_\_ Age: \_\_\_\_\_  
 Unit No: \_\_\_\_\_ Street No: \_\_\_\_\_ Street Name: \_\_\_\_\_  
 City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Home Phone: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 Work Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

**Competition Attending:** \_\_\_\_\_

**Dates of Event:** \_\_\_\_\_ **Event Location:** \_\_\_\_\_

What competition directly lead you/your team to become eligible to attend this event:  
 \_\_\_\_\_

How will you travel? (plane, bus, vehicle, train, etc.): \_\_\_\_\_

The number of individuals in the organization who will be competing in this event for which funding assistance is requested: \_\_\_\_\_

A. Transportation Expenses:	Detail	Cost
	_____	_____
	_____	_____
		Total: _____

B. Accommodation Expenses:	Detail	Cost
	_____	_____
	_____	_____
		Total: _____

Was host billeting offered?: \_\_\_\_\_ Total: \_\_\_\_\_

C. Revenues:  
 Parent Organizations: \_\_\_\_\_  
 Other Sources: \_\_\_\_\_

D. Have you applied/receiving any funding from your organisation or B.C. Lotteries? \_\_\_\_\_  
 Are any of these revenues earmarked for specific costs? \_\_\_\_\_  
 Please explain: \_\_\_\_\_  
 \_\_\_\_\_ Total: \_\_\_\_\_

**To Be Completed by an Executive Member of the Local Sports Organization**  
*I hereby certify that the above application details are correct as presented  
 and that the applicants are eligible for funding assistance.*

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone No: ( ) \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**CITY OF RICHMOND  
PARKS, RECREATION AND  
5599 LYNAS LANE  
RICHMOND, BC V7C 5B2**

## **Summer Games Legacy Trust Fund Application Information**

**PHONE: (604) 244-1208 FAX: (604) 244-1242**

This fund was created from monies remaining after the B.C. Summer Games held in Richmond in 1979. The interest generated from the trust goes into the fund from which grants are dispersed. If the amount in the principal account increases, more interest is generated and more athletes can be helped. Donations to the principal are greatly accepted, are tax deductible and help athletes for many years to come. Persons wishing to make a donation to this worthwhile fund may send a cheque payable to:

**The City of Richmond**  
c/o Parks, Recreation & Cultural Services  
5599 Lynas Lane, Richmond, B.C., V7C 5B2

The following is designed to provide information about the Summer Games Legacy Trust Fund and to assist in completing an application. Enquiries for additional information or clarification may be made to **Coordinator, Sports & Special Events**.

### **OUTLINE**

The purpose of the grant is to provide financial assistance to Richmond residents performing in a sporting competition at a Provincial or higher standard.

Grant applications must be completed and forwarded through a representative on the local Executive of the governing sports or recreation association. This representative is responsible for co-ordinating the submission of all applications from their association members, and reviewing and certifying that all provided information is complete and accurate.

Participants may apply as individuals where merited, but groups of individuals within an organization, including members of a team or multiple teams belonging to the same association, are to be treated collectively through a combined application.

The Parks, Recreation and Cultural Services Committee of Council is responsible for the approval of funding assistance and for the dispersal of funds according to the guidelines as outlined in this document. It is hoped that the applicant(s) will be informed of a decision on their grant application within a period of four to six weeks following submissions.

### **ELIGIBILITY**

Applications are subject to the following eligibility guidelines and grants are commensurate with the merit of the applicant(s).

Individuals or teams are eligible if they have qualified to participate in a sporting competition at Provincial or higher (i.e. National or International) championships or events. Grants are intended for competitors living and practising in Richmond. Consideration will also be given to Richmond residents who take part in specialized activities that preclude membership in a Richmond Club.

Grant applications are evaluated with a view to enforcing priorities and principles covering development of Richmond's youth and promotion of Richmond's reputation. Consideration is given to the age of applicant(s) with children aged 11 to 19 years having highest priority, followed by children of under 11 years and then seniors (adults aged 20 years and older).

Grants are specifically applied to support the cost of attendance at the specified event. Therefore, transportation related costs are given consideration over other expenses and disbursements. Revenue available to the applicant(s) from other sources is to be used to offset accommodation, food and other costs. Any surplus of revenue from other sources is to be applied to transportation costs. Following these considerations, net expenses are considered in funding assistance.

Request for funding surpassing the amounts outlined below, may be reviewed by the Trust Fund Committee for recommendation to Sports Council for additional funding to be granted to the applicant.

**Applications for the current year will be accepted till February 28<sup>th</sup> of the following year.**

## **AMOUNTS**

The maximum grant for an individual applicant will normally not exceed \$600.00 or one-half of eligible costs, whichever is less. For combined applications covering a group, or team(s), the maximum grant will normally not exceed \$1,000.00 or one-half of eligible costs, whichever is less. However, available funding is limited and must be distributed on an ongoing basis over twelve months among many applications (see funding information in subsequent section).

## **PAYMENT**

The applicant(s) will be notified in writing specifying the amount of the grant. Proof of attendance and results of the competition must be submitted to Parks, Recreation and Cultural Services within four weeks of the event date or loss of future eligibility for grant funds will result. Should it not be possible for the applicant(s) to attend and participate in the competition, grant funding is to be returned.